

Notice of loss/order of replacement

Student ID number							
Last name				First name			
Date of birth							
Street							
Postcode, town/city							

I declare that (please check the appropriate box)

I have lost my HHU card (please state when and where):

Please attach confirmation of payment of €10.

Heinrich Heine University Düsseldorf

BIC: WELADEDD

IBAN: DE55 3005 0000 0004 0011 11

Reference: Student ID number/HHU card

I have not received my HHU card.

I have done my best to ensure that my post can reach me properly. My letterbox is accessible and has my name on it. I can exclude the possibility that other unauthorised individuals have or have had access to my letterbox.

Please therefore issue a replacement card.

I am aware that I am obligated to return the lost HHU card if it is found at a later date, that making false statements may result in refusal of my request for a replacement card/a demand to return the replacement card and that HHU reserves the right to take further legal steps.

The HHU card will be sent by post. I confirm that my address stated above is correct.

Place, date

Signature